



Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

P: (603) 239-4232 F: (603)239-9994

www.richmond.nh.gov

October 18, 2021 Meeting

Selectmen present: William Daniels, Douglas Bersaw and Andrew Wallace

Selectmen absent:

Public Present: Kathryn McWhirk

Non-Board member present: Susan Harrington

Meeting opened at 5:32 pm

Bersaw moved; Wallace 2nd; Board voted to approve the manifest dated October 18, 2021 for week of October 8, 2021-October 14, 2021 in the amount of: \$ 9,972.10 for payroll/accounts payable.

Board received Building Permit request for Map 412 Lot 014, 215 Fay Martin Road. Property owner Northeast Partners Richmond, NH. Building Permit will be approved once the recommendations from the Zoning Compliance Officer has been completed. The recommendation is move or remove the Coop and Target Shooting Shed.

Wallace moved; Daniels 2nd; Board voted to approve Building Permit for Map 409 Lot 080, 457 Winchester Road. Property owner-Torrey.

Cheshire County Sheriff's Office Police Log for the month of September 2021 received. Board reviewed.

Driveway Permit from the State of New Hampshire Department of Transportation for Map 407 Lot 018-Fitzwilliam Road. Property owner-Lovering.

Emergency Authorization Verification received from the State of New Hampshire Department of Environmental Services File # 2021-03000 for Taylor Hill Road and File # 2021-02998 for Martin Cook Road. The Emergency Authorization Verifications were required to correct damage incurred by the July 17 and 18, 2021 storms.

Received order form from Southwest Region Planning Commission for 2022 Planning and Land Use Regulation Manual or Manual/E-Book combination. Reviewed. Harrington to contact Land Use to order a manual for the Selectmen's Office.

Received the New Hampshire Association of Assessing Officials-2022 Election Ballot.

Letter from Southwest Regional Planning Commission. The New Hampshire Department of Transportation is accepting applications for Road Safety Audits. A Road Safety Audit is a formal safety performance examination of an existing road or intersection by an independent, multidisciplinary team and is 100% federally funded. In a recent data review of locations of serious crashes over the period of 2010-2019, 1 or more road segments or intersections may be

eligible in Richmond. Harrington to contact Southwest Regional Planning Commission for application.

Richmond Conservation Commission submitted a report to the Selectmen in reference to Map 405 Lot 016-160 Sandy Pond Road-Property Owners-McCobb. The recommendation to provide access to the garage while still protecting Sand Pond from siltation from the construction site. It is recommended by the Richmond Conservation Commission to fill the gap between the rebuilt garage and Sand Pond Road with a base of 6" minus crushed ledge stone with supporting edges (recommend a 2:1 slope), to approximately 6" of finished grade. The remainder of the gap is to be filled with ¾" crushed stone to the grade of Sandy Pond Road. The Selectmen will send the property owner a letter stating the recommendations are to be fulfilled within 30 days. Harrington to issue letter.

Richmond Conservation Commission submitted a report to the Selectmen in reference to a site review performed by the Commission on October 7, 2021 at Map 201 Lot 048-75 Winchester Road. Property owner-Sweeney. The purpose of the site walk was to confirm if the construction was performed beyond the limits of the site plan. The Commission observed the following: A gravel driveway was constructed and encroached within the 75 Wetland Conservation District and the State of New Hampshire jurisdictional wetland. A foundation drain pipe ditch was dug into the Wetland Conservation District and the State of NH jurisdictional wetland. The ditch extends beyond the end of the drain pipe and continues several yards into the wetland to an established flowing brook. It is recommended by the Richmond Conservation Commission that the landowner should consult with a Certified Wetland Scientist to determine the course of remedial action. The Selectmen will send the property owner a letter stating the recommendations are to be fulfilled within 30 days. Harrington to issue letter.

Board reviewed invoices from Attorney Joseph Hoppock.

Appointments

Road Agent, Buddy Blood met with the Board to provide an update on town roads. Buddy will be grading spots on Whipple Hill Road, Tully Brook Road, Green Woods Road, Taylor Hill Road. Buddy will have J Roy paving out 30 feet from the front of town shed \$3750 quote received. Buddy received an estimate from JRoy for \$5400 to pave Fish Hatchery Road where it had washed away from the July 17 and 18, 2021 storms.

Parks and Recreation Chairman, Karen Daugherty met with the Board to resign as Chairman of Parks and Recreation Commission.

Moderator, Walden Whitham met with the Board to discuss the 2022 Moderator Budget. The Board has requested a breakdown of the Moderator hours, and the hours of the Counters and Ballot Clerks. Walden will send breakdown to Harrington later this week.

Land Use Assistant, Kim Mattson met with the Board to discuss the National Flood Insurance Program. Mattson contacted Jennifer and Sahara at Operation of Strategic Initiatives and is waiting for their response. Board will complete the forms and send to the Operations of

Strategic Initiatives for review. Mattson also asked the Board for an update on the Smith property at Mill Road-

Zoning Board of Adjustment Member, Antoinette Cincotta gave a recording of the Public Hearing on October 13, 2021 to Mattson. Recording was handed from Cincotta to Mattson.

Zoning Board of Adjustment Member, Antoinette Cincotta met with the Board to discuss the cell phone tower public hearings, the notifications to abutters, balloon test and the recording of minutes and other matters.

Wallace moved; Daniels 2nd; the Board voted to enter into nonpublic under RSA 91-A:2 suggested by town counsel.

Roll Call: Daniels (Y), Bersaw (Y), and Wallace (Y). Non-Public session was entered at 7:39 pm.

Bersaw moved; Wallace 2nd; the Board voted to reconvene Public session. Roll call: Daniels (Y), Bersaw (Y), Wallace (Y). Public session was reconvened at 8:42 pm.

Wallace moved; Bersaw 2nd; the Board voted to SEAL the minutes. Roll call: Daniels (Y), Bersaw (Y), Wallace(Y). Minutes have been sealed.

Board signed Notice of Hearing on Highway Layout Petition of Bowker Road submitted by Petitioner, Lauren C. Shearer. The Public Hearing will be held at the Veteran's Memorial Hall at 150 Old Homestead Hwy in Richmond, N.H. 03470 on November 17, 2021 at 7:00 pm.

Wallace moved; Daniels 2nd; Board voted to ask Zoning Compliance Officer visit 3 Mill Road-to follow up on Cease and Desist. Property Owner-Dimeteres. Harrington to contact Zoning Compliance Officer.

Harrington gave an update on the water problem at the Fire Station. Harrington is meeting Ciardelli on Wednesday to move the propane tanks so the plumber can access the water pipe.

Meeting adjourned at 10:10 p.m.

Respectfully Submitted,
Susan Harrington



Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

P: (603) 239-4232

www.richmond.nh.gov

NOTICE OF HEARING ON HIGHWAY LAYOUT PETITION

Notice is hereby given of a public hearing to be held at the Veteran's Memorial Hall, 150 Old Homestead Highway in said Richmond, beginning at 7:00 PM on the 17th day of Nov, 2021.

The public hearing shall be held by the Board of Selectmen to hear all evidence regarding a Petition to Lay Out Highway submitted to the Selectmen on the 7th day of June, 2021. Said Petition to Lay Out Highway was submitted to the Selectmen by:

Lauren C. Shearer, Petitioner

and requests that a highway be laid out at the following location:

Over the southernmost portion of Bowker Road in Richmond, New Hampshire, more particularly that portion as it extends approximately 1300+ feet northeasterly from the intersection of Whipple Hill Road.

The Veteran's Memorial Hall will be open one-half hour prior to the time of the hearing for inspection of the plans submitted by the Petitioner by any interested persons.

Interested landowners, local officials and highway users are welcome and will be given an opportunity to express their opinions or offer information relative to the request for highway lay out. The Board of Selectmen will decide if there is an occasion to lay out this new Class V Highway not financed in whole or part with federal and highway funds.

Given our hands this 18 day of Oct, 2021.

BOARD OF SELECTMEN

A true copy, attest:

[Notice must be given at least thirty (30) days prior to the hearing to the first petitioner and to each owner of land over which the petitioned highway may pass. RSA 231:9. For purposes of this section, owners include tenants for life or years, remaindermen, reversioners, or holders or undischarged mortgages of record whose mortgages are dated not earlier than twenty (20) years prior to the date of filing such petition. RSA 231:10.]